



Continuous Improvement



performance enhancement for *your resources* through incremental improvement and point-of-need, ILT workshops, and web-based reference material.

WORKSHOPS

Job Hazard Analysis (JHA)

Your team will learn about job safety awareness and how to conduct a job safety assessment using the Polytron JHA Form (or using client form). In 4-hours, students will walk through an assessment which includes conducting observations to identify limitations associated with tasks performed, followed by hazard identification and evaluation based on the level of risk for each hazard. (.4 CEU credits)

GHS Level 1: Classification and Labeling of Chemicals

This is the first of two workshops designed to prepare your company and employees for the Globally Harmonized System (GHS) classification and labeling of chemicals. This 2-hour workshop meets OSHA's training requirement of communicating updates in chemical labeling and safety data sheets to plant personnel. Employees will quickly recognize and interpret the information on labels and safety data sheets to respond appropriately and safely to chemical hazards in their work environment. (.2 CEU credits)

GHS Level 2: Making the Transition to GHS

This is the second of two workshops designed to prepare your company and employees to meet OSHA's requirements for GHS. This 4-hour workshop communicates the new requirements for GHS, provides guidance for creating a transition plan, and supplies chemical tracking and training templates to help you transition to GHS to meet OSHA's timeline for compliance. (.4 CEU credits).

Students walk away with templates for tracking chemical update requirements.

Machine Safety Workshop

Machine Safety Workshop SM is a 2-day workshop that provides Line Leads, Operators, and Mechanics with the basic fundamentals of machine guarding. Upon completion of this workshop, your staff will be able to describe requirements for safe guarding, reference standards ANSI B11 and ISO 13849-1 best practices, perform stop time measurements, review guarding technologies and applications, and complete a machine safety assessment. (1.6 CEU credits)

Machine Risk Assessment

Risk Assessment Workshop SM is a 3-day workshop that gives Line Leads, Mechanics, and Supervisors the ability to perform an internal Risk Assessment. The workshop provides first line supervisors with process that leverages ANSI B11, ISO 13849-1 and ISO 12100 Standards Best Practices. Using real-world examples, and on-site, at-line activities, your staff makes use of Risk Assessment and Machine Safety forms to identify machines hazards, perform a risk assessment and present findings for leverage mitigation techniques on existing facility equipment. (2.4 CEU credits)

Training includes instruction and completing a Risk Assessment.

"The Wonderful Halos plant has been considered one of the best in class within our sister companies due to the focus we have on developing our workforce and continuously improve. The team (both hourly and salary) has demonstrated great adherence to what we were taught during Polytron (Job Aid Development, ICP, and M.E.N.T.O.R) Workshops, keeping our training materials up to date, increasing training efficiency due to the development of subject matter experts and documentation of best practices and one point lessons shared across the plan. I truly recommend Polytron's expertise to make this happen."

Sr. Production Manager, Wonderful Halos

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SERVICES

Computer-Based Learning Objects

A Learning Object is a standalone instructional component that can be used in a variety of ways to support learning and job performance. Typically delivered electronically, these media-rich building blocks often provide unique benefits over their more traditional counterparts. Using modularized learning objects in your training environment makes it possible to schedule training more flexibly and provide opportunities for independent learning.

Changeover Coordination & Validation

Changeover Coordination and Validation helps ensure the changeover process is completed efficiently so that materials, and resources - both human and physical - are utilized to their maximum potential. This service identifies key components of the changeover process by applying a standardized methodology to complex concepts and functions, by breaking them down into manageable components. A Polytron resource is placed onsite to manage the coordination efforts.

Process Mapping

Process mapping is a tool that visually illustrates how a specific task is accomplished and a communications tool that assists in managing a process. Process Maps define the inputs, outputs, activities and decision points. Illustrating a process is necessary to identify the efficiencies and effectiveness needed to improve productivity. Additionally and provides a visual representation to enhance understanding and serve as the improvement starting point.

With the interactive "Computer-Based Just-in-Time training" provided by your company and rolled out across multiple locations, I was told by some of our plants that they learned more from "Polytron interactive training" than they learned from all the other trainings combined (including one given by me)...

Director of Controls Engineering, Major Beverage Company

855.794.7659 Toll Free
 traininginfo@polytron.com
 3300 Breckinridge Boulevard, Suite 100
 Duluth, GA 30096-8983



www.polytron.com